

ACKNOWLEDGMENT TO REQUESTER

To:

FROM:

(Agency and name & telephone number of contact person at agency)

DATE REQUEST RECEIVED:

DATE OF ACKNOWLEDGEMENT:

GOVERNMENT RECORDS YOU REQUESTED: (attach copy of request or provide brief description below)

- 1.
- 2.
- 3.
- 4.

This acknowledgment is provided in accordance with section 2-71-13, Hawaii Administrative Rules ("HAR"), because the following extenuating circumstance(s) exist:

- ☐ Agency must consult with another person to determine whether the record is exempt from disclosure under chapter 92F, HRS.
- ☐ Request requires extensive agency efforts to search, review, or segregate the records, or otherwise prepare the records for inspection or copying.
- ☐ Agency requires additional time to respond to the request in order to avoid an unreasonable interference with its other statutory duties and functions.
- ☐ A natural disaster or other situation beyond the agency's control prevents the agency from sending a notice or responding to the request within ten business days.

Due to these extenuating circumstances, the agency will send you the written notice required by section 2-71-14, HAR, within a reasonable time not to exceed twenty business days following the date when the agency received your request. Among other things, this notice will inform you whether the agency intends (1) to disclose the record; (2) to deny access to all or part of the information in the requested record, identifying the portions that will not be disclosed and justifying the nondisclosure; or (3) that the agency is unable to disclose the record for the reasons given. The notice will also include the agency's good faith estimate of all fees that will be charged to the requester under section 2-71-19, HAR and the amount of prepayment required by the agency, if any.

If the agency is providing access to records, the agency will then:

- (1) Disclose the requested records within five business days after providing notice or, when applicable, after receiving a prepayment as provided for under section 2-71-19, HAR;
- or
- (2) Disclose the requested records in increments because the requested records are voluminous. See HAR § 2-71-15. Each increment will be disclosed within twenty business days after either (A) the prior incremental disclosure (if one prepayment of fees is required and received) or (B) receipt of each incremental prepayment required.

For questions about this acknowledgment, please contact the person named above. Questions regarding compliance with the UIPA may be directed to the Office of Information Practices at 808-586-1400 or oip@hawaii.gov.

COPY

From: Seto, Joanna <joanna.seto@doh.hawaii.gov>
Sent: Friday, September 19, 2025 3:56 PM
To: DOH.UIC <DOH.UIC@doh.hawaii.gov>; SHWB <shwb@doh.hawaii.gov>; WWB <DOH.wwb@doh.hawaii.gov>; cleanwaterbranch <cleanwaterbranch@doh.hawaii.gov>; CAB <Cab.General@doh.hawaii.gov>; doh.swpb <doh.swpb@doh.hawaii.gov>
Cc: Racoma, Robin <robin.mulleitner@doh.hawaii.gov>; Ho, Kathleen S. <Kathleen.Ho@doh.hawaii.gov>; Rodrigues, Darlene L. <darlene.rodrigues@doh.hawaii.gov>; Nakata, Michele N. <michele.nakata@doh.hawaii.gov>; Bento, Mae Rose <MaeRose.Bento@doh.hawaii.gov>; DOH.CHIO <DOH.CHIO@doh.hawaii.gov>; Simmons, Gracelda M <gracelda.simmons@doh.hawaii.gov>; Balanay, Rana K <rana.balanay@doh.hawaii.gov>
Subject: FW: [EXTERNAL] Records Request for Department of Health: Environmental Health Records Request [#1566] DUE 10/3/25

Hi SDWB-UIC, SHWB-HWS, SHWB-UST, WWB, CWB, CAB and SWPB - Please see the attached Request for 94-520 Kunia Road, Honolulu County, Parcel Number 920010190000 and send direct responses to Ms. O'Connor.

Mahalo!

Joanna

Joanna L. Seto, P.E.

Administrator | Environmental Management Division Hawai'i State Department of Health | Ka 'Oihana Olakino

Office: (808) 586-4305 | Mobile: (808) 292-8408

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-----Original Message-----

From: DOH.CHIO <DOH.CHIO@doh.hawaii.gov>

Sent: Friday, September 19, 2025 9:12 AM

To: Seto, Joanna <joanna.seto@doh.hawaii.gov>; Simmons, Gracelda M <gracelda.simmons@doh.hawaii.gov>

Cc: Racoma, Robin <robin.mulleitner@doh.hawaii.gov>; Ho, Kathleen S. <Kathleen.Ho@doh.hawaii.gov>; Rodrigues, Darlene L. <darlene.rodrigues@doh.hawaii.gov>; Nakata, Michele N. <michele.nakata@doh.hawaii.gov>; Bento, Mae Rose <MaeRose.Bento@doh.hawaii.gov>

Subject: FW: [EXTERNAL] Records Request for Department of Health: Environmental Health Records Request [#1566] DUE 10/3/25

Good morning, Joanna and Grace:

Forwarding the attached UIPA request to your division/branch for appropriate action. Please confirm whether this request is relevant to you, and if you are aware of any other branch or division that might

possess the requested documents, please let us know or forward this to them.

COPY

Please respond directly to the requester within 10 business days – or by October 3, 2025. As you may be aware that depending upon the circumstances, the agency must either make the record available or provide a “Notice to Requestor” or an “Acknowledgment to the Requestor,” to inform them of the status of their request.

For your reference, the forms can be found on the link to the OIP website: <https://oip.hawaii.gov/forms/>.

If you have a legal question, or a question about whether a document should be produced, you can check with the Deputy Attorney General assigned to your division/branch. If you do seek guidance from the AG’s office, please let them know when your response is due .

Please feel free to call our office if you have any questions. Thank you.

Tracie Kahooilihala
PHIG Compliance, Hearings & Investigations Specialist Hawai'i State Department of Health | Ka 'Oihana Olakino
1250 Punchbowl Street
Honolulu, HI 96813
Office: (808) 586-4156

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-----Original Message-----

From: DOH webmaster <DOH.webmaster@doh.hawaii.gov>

Sent: Friday, September 19, 2025 8:10 AM

To: DOH.CHIO <DOH.CHIO@doh.hawaii.gov>

Cc: DOH webmaster <DOH.webmaster@doh.hawaii.gov>

Subject: FW: [EXTERNAL] Records Request for Department of Health: Environmental Health Records Request [#1566]

Good morning Tracie,

Forwarding this record request to you for your attention.

Thank you,

Tatiana

-----Original Message-----

From: Maureen O'Connor <request+v54tsad5vw@foi.uipa.org>

Sent: Friday, September 19, 2025 4:44 AM

To: DOH webmaster <DOH.webmaster@doh.hawaii.gov>

Subject: [EXTERNAL] Records Request for Department of Health: Environmental Health Records Request [#1566]

Aloha,

Pursuant to the public records law, I would like to request the following records in electronic format sent to my email address.

PE has been contracted to perform a Phase I Environmental Site Assessment for the property listed below:

- 94-520 Kunia Road, Honolulu County, Parcel Number 920010190000

A Uniform Information Practices Act (UIPA) request is necessary in order to complete this assessment. We request access to copies of records pertaining to the following:

- 1) Environmental inspection records at the property.
- 2) Above-ground Storage Tank or Underground Storage Tank records.
- 3) Records of any wells or septic systems at the property.
- 4) Records of petroleum or hazardous materials stored or released.

If there are any applicable fees for these records or research of these records, payment of fees must be approved prior to conducting.

IF SEEKING PUBLIC INTEREST WAIVER, PROVIDE PUBLIC INTEREST STATEMENT BELOW THIS LINE

Mahalo,

Maureen O'Connor
Professional Environmental Engineers, Inc.