

, I A	В	C D	E F G H I J	K L M	N O P Q R S T	U V W X Y	Z AA AB	B AC AD	AE AF AG	AH	AI AJ	AK	AL	AM AN AO	AP AQ AR AS AT AU AV	AW AX AY	AZ BA BB BC BD BE BF BG BH BI
		ALL	WRITTEN REQUESTS	COMPLEY DECLIESTS			ARCH, REVIEW, SEGREGATION FEES	s (sps)	COPY/DELIVERY COSTS		TOTAL FEES AND COSTS		TO:	TAL FEES AND COSTS			
DEPT.	AGENCY	(Exclude routine requests are automatically granted/denied without supervisory review, such as agency brochures/forms, school transcripts, birth/marriage		Ge (Extenuating Circumstances)	FINAL RESOLUTION OF REQUESTS	(No SRS fees char	(No SRS fees chargeable for personal records requests, but keep track of time)				ALL Requests				ACTUAL PAYMENTS BY REQUESTERS	DAYS TO COMPLETE REQUESTS	SEARCH, REVIEW & SEGREGATION HOURS INCURRED
L		certificates, police acc	cident or theft reports. Exclude subpoenas.)	(Exteridating Circumstances)		(NO SKS TEES CHAI	ingeable for personal records requests, bu	track of time;	(Exclude SRS Fees)		ALL Requests		Col	nplex Requests Only			
A	В	C D	E F G H I J	K L M	N O P Q R S T	U V W X Y	Z AA AB	B AC AD	AE AF AG	AH	Al AJ	AK	AL ,	AM AN AO	AP AQ AR AS AT AU AV	AW AX AY	AZ BA BB BC BD BE BF BG BH
Department of Law Enforcement (Live January 1, 2024)		# Requester Name or File #	Employee ID Personal Records Request? Pate Agency Bate Agency Bate Agency Bate Agency's Received Request Sent Sent Sent Sent Sent Sent Sent Sen	Complex Gave Date Request? Incremental Responses?	# of Workdays to Complete Request Granted in Full Request Granted In Full Request Granted Part Respond Request Granted In Full In Full Request Granted In Full	Actual Review/ Search Segre- gation Hours Hours  Actual Review/ Legal Review Review Hours Hours	Additional Response SRS Fees Incurred Chargeable  Additional Response \$30 Fee Water Chargeable	\$60 Public Fees for Vaiver Interest Fee Personal Waiver Records	GROSS OTAL NET Copy/Delivery SRS Fees HARGEABLE OSTS Agency INCURRED ORDON	TOTAL Fees & Costs ACTUALLY PAID by Requesters for ALL Requests	TOTAL TOTAL GROSS Fees Costs Agenc ALL Requests ALL Requests	TOTAL GROSS Fees & Costs Cy for NOT CHARGED for ALL Requests	TOTAL NET Fees & Costs ACTUALLY PAID for COMPLEX Requests Req	NET Fees Costs EABLE for MPLEX Luests TOTAL GROSS Fees & Costs INCURRED for COMPLEX Requests TOTAL GROSS Fees & Costs INCURRED BUT NOT CHARGED for COMPLEX Requests	\$ .01-4.99 \$ .01-4.99	# of Workdays to Complete ALL Requests # of Workdays to Complete COMPLEX Requests # of Workdays to Complete NONCOMPLEX, NONPERSONAL RECORD Requests	# of Search Hours Complete PERSONAL RECORD Requests # of Search Hours Requests # of Search Hours Incurred for COMPLEX Requests # of Search Hours Incurred for NONCOMPLEX, NONPERSONAL RECORD Requests # of Search Hours Incurred for PERSONAL RECORD Requests # of Review & Segregation Hours Incurred for NONCOMPLEX, NONPERSONAL RECORD Requests # of Review & Segregation Hours Incurred for NONCOMPLEX, NONPERSONAL RECORD Requests # of Review & Segregation Hours Incurred for NONCOMPLEX, NONPERSONAL RECORD Requests Requests Requests
DESCRIPTION of data to be entered in each column	Start Log by selecting the department and gency from the drop-down list in boxes A3 and B3 in row above. Do this only once; do not enter data into the highlighted rows below.	If request is on behalf of a for-profit or non-profit organization, business, law firm, insurance company, newspaper/TV/radio station, or other commercial entity, place an asterisk * before name of requester. At Requester's request, name can be "Anonymous." For personal records, use initials or file #.	Initials ok  If YES, enter ONLY ONE date by another symbol is entered properly counted in the symbol is entered by the symbol is	per cell. If more than one "x" or if one of the column total amount.  Enter ONLY ONE date by mo/day/year	Automatically Calculated  Check only ONE cell in Columns O thru T. If YES, enter ONLY ONE "x" in the cell. If more than one "x" or if another symbol is entered in a cell, then the data will not properly counted in the column total amount.  Only Column U may be checked in addition to one of Columns O through T.	Enter in 15-minute increments as follows:  .25	utomatically calculated  Enter o if pub grar anyt indica reque	only one "x" in Col. AC blic interest waiver is anted. Do not enter red amount does NO refund is dest, or in blue Col. AB	INCLUDE agency's copying costs to review & redact.  T mean that a ue.  EXCLUDE agency's copying costs to review & redact. Include costs only for requesters', not agencies', copies. It is should be less than equal to gross cost.	Enter amount paid by requesters, which may be less than Column Al allows	Automatically ca	alculated	Autor	natically calculated	Automatically calculated	Automatically calculated	Automatically calculated
DESCRIPTION of yello	ow "Totals" found below in row 10 → # º	# of businesses/organizations represented by requesters with an * BEFORE names	# of personal records # of requests # of notices sent (exclude Acknowledgments or completions w/in 10 workdays # needed initia	# of requests with incremental requests responses # of completed requests	# of workdays to complete ALL requests # granted to exception # denied due to exception # make to exception # agency unable to respond - no record or summary # withdrawn by requester payment # of least to exception # withdrawn by requester payment # of least to exception # withdrawn by requester or no payment # of least to exception # withdrawn by requester payment # of least to exception # withdrawn by requester payment # of least to exception # withdrawn by requester payment # of least to exception # withdrawn by requester payment # of least to exception # withdrawn by requester payment # of least to exception # withdrawn by requester payment # of least to exception # withdrawn by requester payment # of least to exception # withdrawn by requester payment # of least to exception # withdrawn by requester payment # of least to exception # withdrawn by requester payment # of least to exception # withdrawn by requester payment # of least to exception # withdrawn by requester payment # of least to except # withdrawn by requester payment # of least to except # withdrawn by requester # of least to except # withdrawn by requester # of least to except # withdrawn by requester # of least to except # withdrawn by requester # of least to except # of least to e	# of search hours # of review & # of non-chargeable hours hours   # of SRS leg		\$30  # of \$60 pub ic interest fee waivers when SRS hours are entered; no ions fractions  # of \$60 pub ic Nonchargeable charge personal records fees; NO positive \$ review for the properties of	Net SRS fees geable; excludes gative \$ legal view personal records \$  Net copy/de ivery chargeable	perso	et \$ chargeable for es and costs for ALL equests; includes conal records costs but not fees  Gross \$ incurred for requests; include nonchargeable le and other fees personal records coand gross copy co	costs	\$ actually paid for complex requests complex	orgeable for Gross \$ incurred for complex requests complex requests	# of payments in yellow row 10; Total \$ amount in orange row 11	# of days to complete; Days to complete; COMPLEX requests only NONCOMPLEX requests	Days to complete; PERSONAL RECORD requests  Search hours; ALL requests  Search hours; COMPLEX requests  Search hours; COMPLEX, NONPERSONAL RECORD requests  Review & segregation hours; COMPLEX, NONPERSONAL RECORD requests  Review & segregation hours; COMPLEX, NONPERSONAL RECORD requests  Review & segregation hours; OMPLEX, NONPERSONAL RECORD requests  Review & segregation hours; NONCOMPLEX, NONPERSONAL RECORD requests  Review & segregation hours; NONPERSONAL RECORD requests
Department of Law Enforcement (Live January 1, 2024)	0	25 20	4 25 25 24 3	2 0 25	136 5 2 8 10 0 1	0 0.00 0.00 0.00	\$0.00 \$0.00 0.00	0.00 \$0.00	\$0.00 \$0.00 \$0.00	\$0.00	\$0.00 \$0.00	\$0.00	\$0.00 \$0	0.00 \$0.00 \$0.00	0 0 0 0 0 0	136.00 26.00 99.00	11.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0
AVERA	iES in this row				5.44											5.44 13.00 5.21	2.75
	20	1 *Virgil	EU 1/19/24 1/19/24 x	01/23/24	3 x		0.00 \$0.00	\$0.00	\$0.00		\$0.00	0.00 \$0.00	\$0.00	\$0.00 \$0.00 \$0.0	0.00		
		2 Jon	FU I 1 2/2/24 I 2/9/24 I x I	02/09/24	6 x		0.00 \$0.00	\$0.00	\$0.00		\$0.00 \$0	50.00 \$0.00	Ş0.00	\$0.00 \$0.00 \$0.0	50.00	3 3 6 6	
ENTER AGENCY DAT/	IN WHITE CELLS ONLY	3 *John	EU 2/2/24 2/9/24 x	02/09/24	6 x		0.00 \$0.00	\$0.00	\$0.00		\$0.00 \$0	\$0.00	\$0.00	\$0.00 \$0.00 \$0.0	0.00	6 6	
15 16 17 18 19 20 21 22 23 24		4 I*John I	EU 2/2/24 2/9/24 x	02/09/24	6 x		0.00 \$0.00	\$0.00	\$0.00		\$0.00 \$0	\$0.00	\$0.00	\$0.00 \$0.00 \$0.0	0.00	5	5
	_	E XIAAA	FU 2/2/24 2/9/24 v x	03/11/24	27 v v		0.00 \$0.00	\$0.00	\$0.00		\$0.00 \$0	50.00	\$0.00	\$0.00 \$0.00 \$0.0		5 5	
	_		LM x 2/5/24 2/9/24 X X	03/11/24			0.00 \$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00 \$0.00 \$0.00		2	2
	_	7 * Luic	LIVI X 2/5/24 2/9/24 X	02/09/24			0.00 \$0.00	\$0.00	\$0.00		\$0.00 \$0.00	\$0.00	\$0.00	\$0.00		12 12	
	_		LIVI 2/3/24 2/9/24 X	02/09/24	3 X		0.00 \$0.00	\$0.00	\$0.00		\$0.00 \$0	50.00	\$0.00	\$0.00 \$0.00 \$0.0		13 13	
		8 AP	EU X 2/14/24 2/15/24 X	02/15/24	2 X		0.00 \$0.00	\$0.00	\$0.00		\$0.00 \$0	\$0.00	\$0.00	\$0.00 \$0.00 \$0.0		3	3
		9 *Hawaii News Now	LIVI 2/20/24 3/6/24 x	x 03/0//24	13 X		0.00 \$0.00	\$0.00	\$0.00		\$0.00 \$0	\$0.00	\$0.00	\$0.00 \$0.00 \$0.0		15 15	
		10 FN	LM x 2/28/24 2/29/24 x x	03/01/24	3 x		0.00 \$0.00	\$0.00	\$0.00		\$0.00 \$0	50.00	\$0.00	\$0.00 \$0.00 \$0.0	0.00	7 7	
		11 *MuckRock Service	LM 3/11/24 3/31/24	03/31/24	15 x		0.00 \$0.00	\$0.00	\$0.00		\$0.00 \$0	\$0.00	\$0.00	\$0.00 \$0.00 \$0.0	0.00	2 2	
		12 *Julius	LM 4/3/24 4/11/24 x	04/11/24	7 x		0.00 \$0.00	\$0.00	\$0.00		\$0.00 \$0	\$0.00	\$0.00	\$0.00 \$0.00 \$0.0	0.00	2 2	
		13 *MuckRock Service (Repeat Request) 14 *MuckRock Service (Repeat Request)	LM 4/15/24 4/16/24 x	04/16/24	2 x		0.00 \$0.00	\$0.00	\$0.00		\$0.00 \$0	\$0.00	\$0.00	\$0.00 \$0.00 \$0.00		12 12	
		14 *MuckRock Service (Repeat Request)	LM 4/15/24 4/16/24 x  LM 4/15/24 4/16/24 x	04/16/24	2 x		0.00 \$0.00	\$0.00	\$0.00		\$0.00 \$0	\$0.00 \$0.00	\$0.00	\$0.00 \$0.00 \$0.00	50.00	1	1
		15  ∗⊔⊤	IM 4/18/24 E/2/24	05/03/24	12 x		0.00 \$0.00	\$0.00	\$0.00		\$0.00 \$0	\$0.00	\$0.00	\$0.00 \$0.00 \$0.00	00.00	3 3	
		16 Ι*\Λ/Δ State	LM x 4/30/24 3/30/24 x	04/30/24	1 x   x		0.00 \$0.00	\$0.00	\$0.00		\$0.00 \$0	50.00	\$0.00	\$0.00 \$0.00 \$0.0	50.00	2	
			LM 5/3/24 5/7/24 x	05/07/24	3 x   x		0.00 \$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00 \$0.00 \$0.0	0.00	2	
		10 I*Charmaraa	LIVI 5/3/24 5/1/24 X LM 5/15/24 5/16/24 x	05/16/24			0.00 \$0.00	\$0.00	\$0.00		\$0.00 \$0	\$0.00	\$0.00	\$0.00 \$0.00 \$0.00	0.00	1 1	
		19 I*Isla I	IM 5/16/24 5/16/24 X	05/17/24	7		0.00 \$0.00	\$0.00	\$0.00		\$0.00	50.00	\$0.00	\$0.00 \$0.00 \$0.00	00.00	7	
1		20 50	LIVI 3/10/24 5/11/24 X	05/11/24			0.00 -\$0.00	\$0.00	\$0.00		\$0.00 \$0 \$0.00 \$0	50.00	\$0.00	\$0.00		1	
71		21 *//	LIVI 5/19/24 5/20/24 X	05/20/24	1 X 1 X		0.00 -0.00	\$0.00	\$0.00		-\$0.00	50.00	\$0.00	\$0.00		7	
12		ZI Kyle	LIVI 5/22/24 5/30/24 X	05/30/24			0.00 \$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00 \$0.00		12 12	
43		22 *Hawaii News Now	LIVI 5/21/24 5/22/24 x X	x 06/06/24	13 X		50.00	\$0.00	\$0.00		\$0.00 \$0	\$0.00	\$0.00	\$0.00 \$0.00 \$0.0		13 13	
133		7) <b>7)</b>	INT I I 5/22/24 I 5/20/24 I v I	I 05/20/24	7		0.00 S0.00	S0.00	SO 00		\$0.00	0.00	\$0.00	\$0.00		7   7	
34		25	LIVI 3/22/24 3/30/24 X	05/30/24	^		40.00	70.00	, , , , , , , , , , , , , , , , , , ,		<del>-</del>	Ş0.00	<del>-</del>	Ç0.00 Ç0.00 Ç0.0			
34 35		24 *Liv	LM 6/25/24 7/8/24 x LM 6/26/24 6/26/24 x	05/30/24 07/08/24	10 x		0.00 \$0.00	\$0.00	\$0.00		\$0.00 \$0	50.00 \$0.00	\$0.00	\$0.00 \$0.00 \$0.00	50.00	10 10 10 1	