

Brown, Aaron

From: Henricks, Jon
Sent: Tuesday, February 9, 2021 10:38 AM
To: Brown, Aaron
Subject: RE: CTCL COVID-19 Response Grant, Extension Request - Approved



Jon Henricks

County Clerk
County of Hawai'i
25 Aupuni St Room 1402
Hilo, Hawai'i 96720
(808) 961-8580



From: Brown, Aaron <Aaron.Brown@hawaiicounty.gov>
Sent: Tuesday, February 9, 2021 10:37 AM
To: Henricks, Jon <Jon.Henricks@hawaiicounty.gov>
Subject: FW: CTCL COVID-19 Response Grant, Extension Request - Approved

Haven't heard back from our Elections team, but wanted to let you know we have Full Go on using the grant funds.

From: Brown, Aaron
Sent: Tuesday, February 9, 2021 10:35 AM

To: Nakamoto, Pat <Pat.Nakamoto@hawaiiicounty.gov>; Saiki, Cori <Cori.Saiki@hawaiiicounty.gov>
Subject: RE: CTCL COVID-19 Response Grant, Extension Request - Approved

Good morning Pat and Cori,

Lisa just let me know that we will need to do new B-202s for the items being purchased with the grant funds.

Let me know if I can help with this.

Thanks,
ab

From: Brown, Aaron
Sent: Monday, February 8, 2021 11:33 AM
To: Nakamoto, Pat <Pat.Nakamoto@hawaiiicounty.gov>; Saiki, Cori <Cori.Saiki@hawaiiicounty.gov>
Subject: FW: CTCL COVID-19 Response Grant, Extension Request - Approved

Hi Pat and Cori,

Good news! We have officially received the grant extension. 😊

Please move forward with the procurement on the items we discussed for these funds. I'll send a copy of this email to Lisa Tada at Finance as well to make them aware that we have officially received the extension.

I'm meeting with BOH tomorrow to work out the details and paperwork on how we can use the balance of grant funds, once we purchase the items you folks wanted, to pay down on the Agilis lease.

Have a good rest of your Aloha Monday!

ab

From: CTCL Grants Team <grants@techandciviclife.org>
Sent: Friday, February 5, 2021 11:35 AM
To: Brown, Aaron <Aaron.Brown@hawaiiicounty.gov>
Subject: CTCL COVID-19 Response Grant, Extension Request - Approved

Hello from the CTCL team,

Thank you for submitting your extension request and for your patience throughout the review process. We are pleased to share that CTCL has approved your request for a 6-month extension to the extent that your proposed expenditures fall within the below criteria.

This extension provides you until **June 30, 2021** to expend the remaining **\$156523.75** of your grant.

Please note the following criteria for your approved extension request:

1. Funds must be used exclusively for the public purpose of planning and operationalizing safe and secure election administration in your jurisdiction. Additionally remaining funds can only be used for:

- Staffing or administrative costs for continuing expenses relating to the November 2020 general election, including any associated runoffs. These continuing expenses may include:
 1. Cleanup, closing out vote history or reconciling poll lists.
 2. Responding to media or public information requests relating to the November 2020 election.
 3. Any equipment necessary to conduct any of these tasks safely in a pandemic.
- Payment of invoices or expenses incurred or arising from the November 2020 general election, including any associated runoffs, even if the expenses are paid in 2021.
- Expenses related to the safe administration of elections taking place in 2021 during a pandemic, for which an election department is unable to use supplemental federal funds that Congress approved in 2020 (or where federal funds are unavailable).

*Please note that we understand that you may adjust your plans for expending remaining funds based on this criteria. You are **not** required to resubmit an "Additional Information Form" proposed 2021 budget.

2. A final report is to be submitted no later than July 31, 2021. Please submit via the reporting portal.

3. Grantees will be required to return any unspent funds at the time of final reporting.

- Any remaining funds that are not able to be spent on the above categories of expenditures must be returned to CTCL via check by **August 7, 2021**.
 - **Payable to:** Center for Tech and Civic Life
 - **Mailing address:** 233 N Michigan Ave, Suite 1800, Chicago, IL 60601
 - **Attn:** Nareth Phin, Operations Director

Thank you for all your hard work! And as always, let us know if you have any other questions by contacting us at grants@techandcivicliflife.org.

Best,

The CTCL team

Brown, Aaron

From: Eckersley, Donna
Sent: Wednesday, October 28, 2020 10:57 AM
To: Brown, Aaron
Subject: RE: Reso
Attachments: Res - Clerks - new CTCL COVID-19 Private Grant 10-28-20 - Revised.doc

Hi Aaron,

Attached is the reformatted resolution.

I kept the font type and size since that is the admin's style, but adjusted the header, margins, tabbing, line spacing, voting table, and inserted page number 2 and a period in the title.

Thank you,

Donna 🌸

From: Brown, Aaron <Aaron.Brown@hawaiicounty.gov>
Sent: Wednesday, October 28, 2020 10:35 AM
To: Eckersley, Donna <Donna.Eckersley@hawaiicounty.gov>
Subject: FW: Reso

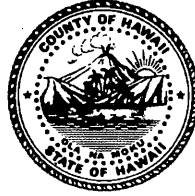


From: Tada, Lisa <Lisa.Tada@hawaiicounty.gov>
Sent: Wednesday, October 28, 2020 10:13 AM
To: Brown, Aaron <Aaron.Brown@hawaiicounty.gov>
Subject: Reso

Lisa Tada

Budget Specialist
Department of Finance
Budget Division
25 Aupuni Street
Hilo, Hawaii 96720
Phone: (808) 961-8489
Fax: (808) 961-8569
Email: lisa.tada@hawaiicounty.gov

COUNTY OF HAWAI'I



STATE OF HAWAI'I

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT AWARD OF \$177,193.75 FROM THE CENTER FOR TECH AND CIVIC LIFE TO ASSIST WITH SAFE AND SECURE ELECTION ADMINISTRATION FOR THE 2020 UNITED STATES ELECTIONS.

WHEREAS, the County of Hawai'i has been selected to receive a \$177,193.75 grant award from the Center for Tech and Civic Life (CTCL); and

WHEREAS, CTCL is a national 501(c)(3) organization that offers election officials affordable opportunities and resources to connect Americans with information they need to become and remain civically engaged and ensure that elections are professional, inclusive and secure; and

WHEREAS, these funds will be used for the purpose of planning and operationalizing safe and secure election administration for the 2020 United States Elections during the COVID-19 pandemic; and

WHEREAS, Article XIII, Section 13-12, of the Hawai'i County Charter provides that the Council, on behalf of the County, may accept gifts of donations of money, securities or other personal property or of real estate or any interest in real estate, and Chapter 2, Article 30, Section 2-162(a) of the Hawai'i County Code states that any gifts or donations of money, securities, or personal property which fall within the capitalization procedures of the Department of Finance, may be accepted by Resolution approved by the Council; and

WHEREAS, the Office of the County Clerk recommends the acceptance of this grant award; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE COUNTY OF HAWAI'I that in accordance with Article XIII, Section 13-12, of the Hawai'i County Charter, and Chapter 2, Article 30, Section 2-162(a) of the Hawai'i County Code, the Council of the County of Hawai'i accepts this grant award.

BE IT FINALLY RESOLVED that the County Clerk of the County of Hawai'i shall transmit copies of this resolution to the Office of the Mayor and the Finance Department.

Dated at _____, Hawai'i, this _____ day of _____, 20__.

INTRODUCED BY:

COUNCIL MEMBER, COUNTY OF HAWAI'I

COUNTY COUNCIL
County of Hawai'i
Hilo, Hawai'i

I hereby certify that the foregoing RESOLUTION was by the vote indicated to the right hereof adopted by the COUNCIL of the County of Hawai'i on _____.

ATTEST:

COUNTY CLERK CHAIRPERSON & PRESIDING OFFICER

ROLL CALL VOTE

	AYES	NOES	ABS	EX
CHUNG				
DAVID				
EOFF				
KANEALI'I-KLEINFELDER				
KIERKIEWICZ				
LEE LOY				
POINDEXTER				
RICHARDS				
VILLEGAS				

Reference: _____

RESOLUTION NO. _____

Brown, Aaron

From: Nakamoto, Pat
Sent: Tuesday, October 27, 2020 6:01 PM
To: Brown, Aaron
Subject: RE: Approved: CTCL COVID-19 Response Grant

Thank you Aaron!

From: Brown, Aaron <Aaron.Brown@hawaiicounty.gov>
Sent: Tuesday, October 27, 2020 2:50 PM
To: Nakamoto, Pat <Pat.Nakamoto@hawaiicounty.gov>; Saiki, Cori <Cori.Saiki@hawaiicounty.gov>
Cc: Iyo, Brittany <Brittany.Iyo@hawaiicounty.gov>
Subject: FW: Approved: CTCL COVID-19 Response Grant

Hi Pat and Cori,

Incase I did not send yet, please see the below email and attachment for your files.

No action needed. I completed the Grant Disbursement requirements the same day we received the email below.

We are expecting this check by the end of the week.

ab

From: grants@techandcivicliflife.org <grants@techandcivicliflife.org>
Sent: Friday, October 16, 2020 3:47 AM
To: Brown, Aaron <Aaron.Brown@hawaiicounty.gov>
Subject: Approved: CTCL COVID-19 Response Grant

Dear Aaron Brown,

I'm pleased to share that Center for Tech and Civic Life has reviewed your COVID-19 Response Grant application and has approved a grant award totaling **\$177193.75 USD**.

We look forward to promptly disbursing funds, but first we need two things from you:

1. **Disbursement information:** Please provide payment instructions using the CTCL Grant Disbursement Form here: <https://airtable.com/shrnj1ueWISCmnPec>. Note: a member of the CTCL COVID-19 Response Grants team will verify payment details before transmitting funds.
2. **Signed grant agreement:** To release funds CTCL must have a signed copy of your jurisdiction's grant agreement. Please find the agreement for signature attached. Return a signed copy to grants@techandcivicliflife.org at your earliest convenience. Note: Would you prefer a grant for **less** than the amount CTCL has awarded? Simply respond to this email with your preferred total grant amount and we will update your agreement accordingly.

Once you've (1) submitted payment instructions using the [CTCL Grant Disbursement Form](#) and (2) returned a signed grant agreement to grants@techandcivicliflife.org, CTCL will process a single payment for the full grant amount.

You can select one of three payment methods with the following disbursement times:

- Wire transfer: 3-4 business days
- ACH: 5-9 business days
- Check: 6-10 business days

Center for Tech and Civic Life has partnered with accounting firm Marcum LLP to disburse grant funds. Marcum is using Bill.com to efficiently and securely process payments. After you've completed the Grant Disbursement Form Marcum will send an email via Bill.com to complete the disbursement process.

Thank you for all you do on behalf of Hawaii voters!

All the best,

Tiana and the Center for Tech and Civic Life Team

--

Tiana Epps-Johnson | Founder & Executive Director, Center for Tech and Civic Life | tiana@techandciviclife.org | she/her



CENTER FOR
TECH AND
CIVIC LIFE

October 15, 2020

Hawaii County, Hawaii

County Clerk

25 Aupuni St., Suite 1402

Hilo, HI 96720

Dear Jon Henricks,

I am pleased to inform you that based on and in reliance upon the information and materials provided by Hawaii County, the Center for Tech and Civic Life ("CTCL"), a nonprofit organization tax-exempt under Internal Revenue Code ("IRC") section 501(c)(3), has decided to award a grant to support the work of Hawaii County ("Grantee").

The following is a description of the grant:

AMOUNT OF GRANT: \$177,193.75 USD

PURPOSE: The grant funds must be used exclusively for the public purpose of planning and operationalizing safe and secure election administration in Hawaii County in 2020 ("Purpose").

Before CTCL transmits these funds to Grantee, CTCL requires that Grantee review and sign this agreement ("Grant Agreement") and agree to use the grant funds in compliance with the Grant Agreement and with United States tax laws and the laws and regulations of your state and jurisdiction ("Applicable Laws"). Specifically, by signing this letter Grantee certifies and agrees to the following:

1. Grantee is a local government unit or political subdivision within the meaning of IRC section 170(c)(1).
2. This grant shall be used only for the Purpose described above, and for no other purposes.

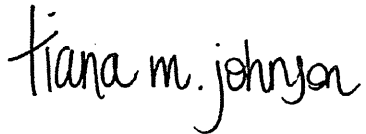
3. Grantee has indicated that the amount of the grant shall be expended on the following specific election administration needs: Ballot drop boxes, Personal protective equipment (PPE) for staff, poll workers, or voters, Temporary staffing, Vote-by-mail/Absentee voting equipment or supplies, and Election administration equipment. Grantee may allocate grant funds among those needs, or to other public purposes listed in the grant application, without further notice to or permission of CTCL.
4. Grantee shall not use any part of this grant to make a grant to another organization, except in the case where the organization is a local government unit or political subdivision within the meaning of IRC section 170(c)(1) or a nonprofit organization tax-exempt under IRC section 501(c)(3), and the subgrant is intended to accomplish the Purpose of this grant. Grantee shall take reasonable steps to ensure that any such subgrant is used in a manner consistent with the terms and conditions of this Grant Agreement, including requiring that subgrantee agrees in writing to comply with the terms and conditions of this Grant Agreement.
5. The grant project period of June 15, 2020 through December 31, 2020 represents the dates between which covered costs may be applied to the grant. The Grantee shall expend the amount of this grant for the Purpose by December 31, 2020.
6. Grantee is authorized to receive this grant from CTCL and certifies that (a) the receipt of these grant funds does not violate any Applicable Laws, and (b) Grantee has taken all required, reasonable and necessary steps to receive, accept and expend the grant in accordance with the Purpose and Applicable Law.
7. The Grantee shall produce a brief report explaining and documenting how grant funds have been expended in support of the activities described in paragraph 3. This report shall be sent to CTCL no later than January 31, 2021 in a format approved by CTCL and shall include with the report a signed certification by Grantee that it has complied with all terms and conditions of this Grant Agreement.
8. This grant may not supplant previously appropriated funds. The Grantee shall not reduce the budget of the County Clerk ("the Election Department") or fail to appropriate or provide previously budgeted funds to the Election Department for the term of this grant. Any amount supplanted, reduced or not provided in contravention of this paragraph shall be repaid to CTCL up to the total amount of this grant.
9. CTCL may discontinue, modify, withhold part of, or ask for the return all or part of the grant funds if it determines, in its sole judgment, that (a) any of the above terms and conditions of this grant have not been met, or (b) CTCL is required to do so to comply with applicable laws or regulations.
10. The grant project period of June 15, 2020 through December 31, 2020 represents the dates between which covered costs for the Purpose may be applied to the grant.



Your acceptance of and agreement to these terms and conditions and this Grant Agreement is indicated by your signature below on behalf of Grantee. Please have an authorized representative of Grantee sign below, and return a scanned copy of this letter to us by email at grants@techandcivicliflife.org.

On behalf of CTCL, I extend my best wishes in your work.

Sincerely,



Tiana Epps Johnson

Executive Director

Center for Tech and Civic Life



CENTER FOR TECH & CIVIC LIFE
233 N. MICHIGAN AVE., SUITE 1800
CHICAGO, IL 60601
HELLO@TECHANDCIVICLIFE.ORG

GRANTEE

By: _____

Title: _____

Date: _____



CENTER FOR TECH & CIVIC LIFE
233 N. MICHIGAN AVE., SUITE 1800
CHICAGO, IL 60601
HELLO@TECHANDCIVICLIFE.ORG

Brown, Aaron

From: Iyo, Brittany
Sent: Thursday, October 22, 2020 1:21 PM
To: Brown, Aaron
Subject: RE: Your payment from The Center for Technology and Civic Life is on its way!
Attachments: RES 000 Draft 01 2018-2020.doc; Transmittal for Res and Bill - CTCL COVID-19 Response Grant.doc; FC Waiver Request for Res and Bill.docx

Aaron,

Attached are the following draft documents:

- Resolution
- Transmittal
- FC Waiver Request

Please let me know what changes should be made.

Britt

Brittany Iyo

Private Secretary to the County Clerk
25 Aupuni Street, Rm 1402 | Hilo, Hawaii 96720
PH (808) 961-8255 | Direct (808) 961-8532
FAX (808) 961-8912

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From: Brown, Aaron <Aaron.Brown@hawaiicounty.gov>
Sent: Thursday, October 22, 2020 8:28 AM
To: Nakamoto, Pat <Pat.Nakamoto@hawaiicounty.gov>
Cc: Iyo, Brittany <Brittany.Iyo@hawaiicounty.gov>; Henricks, Jon <Jon.Henricks@hawaiicounty.gov>
Subject: FW: Your payment from The Center for Technology and Civic Life is on its way!

Good morning Pat!

The funds are on their way. 😊

Any update on possible expenditures you need for your team?

Please note, the money needs to be spent by Dec. 31, 2020.

Britt and I are getting the docs ready to submit to Council to accept the funds and amend the budget so the funds can be spent.

Thanks!
ab

From: Sako, Deanna <Deanna.Sako@hawaiiicounty.gov>
Sent: Thursday, October 22, 2020 8:01 AM
To: Brown, Aaron <Aaron.Brown@hawaiiicounty.gov>
Subject: FW: Your payment from The Center for Technology and Civic Life is on its way!

FYI

From: Bill.com Operations <NoReply-Payments@hq.bill.com>
Sent: Wednesday, October 21, 2020 9:04 PM
To: Sako, Deanna <Deanna.Sako@hawaiiicounty.gov>
Subject: Your payment from The Center for Technology and Civic Life is on its way!



Hi Finance Director,

The check will arrive around 10/28/20. This date is an estimate based on USPS delivery speed. The payment is for these invoices:

Invoice #	Due Date	Amount	Payment Amount
Elections COVID Response Grant	10/20/20	\$177,193.75	\$177,193.75
Total:			\$177,193.75

Manage your account

If the button above doesn't work, copy and paste the following link into your web browser:

<https://app-signup.us.bill.com/NetworkNodeSignup?pni=0261704891212297&action=PayBill>

Have questions about the payment? Contact The Center for Technology and Civic Life at (202) 227-4172.

Thank you,
The Center for Technology and Civic Life

Have questions about the Bill.com™ Service? Visit our overview page at <http://cashflow.bill.com/learnmore>.

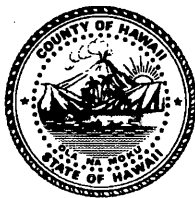
For your security, double check all email links before clicking them to make sure they're safe. Our links always start with <https://app02.us.bill.com>, <http://www.bill.com> or <http://www.cashflow.bill.com>. Be cautious when sharing your information by email or phone.

Please don't reply to this automated email.

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COUNTY OF HAWAI'I



STATE OF HAWAI'I

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE OFFICE OF THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE CENTER FOR TECH AND CIVIC LIFE, FOR THE ACCEPTANCE OF A COVID-19 RESPONSE GRANT.

WHEREAS, on June 25, 2019, Governor David Y. Ige signed into law Act 136, which requires that all elections statewide are to be conducted by mail beginning with the 2020 primary election; and

WHEREAS, a national, nonprofit 501 (c) (3) organization, the Center for Tech and Civic Life, offers election officials affordable opportunities to expand their communication and technology skills through tools and trainings; and

WHEREAS, the Center for Tech and Civic Life is providing COVID-19 Response Grants to local election offices to help ensure they have the critical resources they need to safely serve every voter; and

WHEREAS, pursuant to Hawai'i County Code Section 2-111 and Hawai'i County Charter Section 13-13, the Council may, by resolution, authorize the Mayor to enter into an agreement with the Center for Tech and Civic Life; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE COUNTY OF HAWAI'I, in accordance with Hawai'i County Code Section 2-111 and Hawai'i County Charter Section 13-13, the Mayor of the County of Hawai'i is authorized to execute, on behalf of the County, an agreement and any related documents with the Center for Tech and Civic Life to accept a COVID-19 Response Grant.

BE IT FINALLY RESOLVED that the County Clerk shall transmit a copy of this resolution to the Honorable Mayor Harry Kim; Director of Finance; County Clerk; and the Center for Tech and Civic Life.

Dated at _____, Hawai'i, this _____ day of _____, 20____.

INTRODUCED BY:

COUNCIL MEMBER, COUNTY OF HAWAI'I

COUNTY COUNCIL
County of Hawai'i
Hilo, Hawai'i

I hereby certify that the foregoing RESOLUTION was by the vote indicated to the right hereof adopted by the COUNCIL of the County of Hawai'i on _____.

ATTEST:

COUNTY CLERK CHAIRPERSON & PRESIDING OFFICER

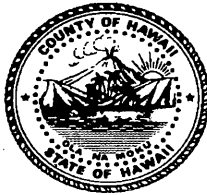
ROLL CALL VOTE

	AYES	NOES	ABS	EX
CHUNG				
DAVID				
EOFF				
KANEALI'I-KLEINFELDER				
KIERKIEWICZ				
LEE LOY				
POINDEXTER				
RICHARDS				
VILLEGAS				

Reference: _____

RESOLUTION NO. _____

JON HENRICKS
County Clerk



AARON BROWN
Deputy County Clerk

County of Hawai'i
Office of the County Clerk

25 Aupuni Street, Suite 1402 • Hilo, Hawai'i 96720
(808) 961-8255 • Fax (808) 961-8912

TO: Aaron S.Y. Chung, Council Chair
and Members of the Hawai'i County Council

FROM: Jon Henricks, County Clerk

DATE: October 22, 2020

SUBJECT: A Resolution Authorizing the Mayor to Enter Into an Agreement With the Center for Tech and Civic Life, a nonprofit organization tax-exempt under Internal Revenue Code section 501(c)(3), for the Acceptance of a COVID-19 Response Grant.

An Ordinance to Amend Ordinance No. 20-45, as Amended, the Operating Budget for the County of Hawai'i for the Fiscal Year Ending June 30, 2021.

On June 25, 2019, Governor David Y. Ige signed into law Act 136, which requires that all elections statewide are to be conducted by mail beginning with the 2020 primary election.

A national nonprofit 501 (c) (3) organization, the Center for Tech and Civic Life, which offers election officials affordable opportunities to expand their communication and technology skills, is providing COVID-19 Response grants.

Attached is a resolution authorizing the Office of the Mayor to enter into an agreement with the Center for Tech and Civic Life, for the acceptance of this grant.

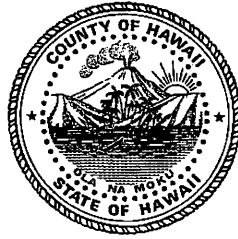
Also attached is a corresponding bill to amend the Operating Budget by appropriating the Center for Tech and Civic Life grant in the amount of \$177,193.75.

I would like to request that the attached resolution and bill be waived from the Committee on Finance and placed on the next available Council agenda.

JH/bi
Att.

MAILE MEDEIROS DAVID
Chairperson

HERBERT M. "TIM" RICHARDS, III
Vice Chair



AARON S.Y. CHUNG
KAREN EOFF
MATT KANEALI'I-KLEINFELDER
ASHLEY L. KIERKIEWICZ
SUSAN L.K. LEE LOY
VALERIE T. POINDEXTER
REBECCA VILLEGAS

HAWAI'I COUNTY COUNCIL

*County of Hawai'i
Hawai'i County Building
25 Aupuni Street
Hilo, Hawai'i 96720*

January 27, 2022

Aaron S.Y. Chung, Council Chair
Hawai'i County Council
25 Aupuni Street
Hilo, Hawai'i 96720

RE: Resolution No. _____ : A Resolution Authorizing the Mayor to Enter Into an Agreement With a National Nonprofit 501 (c) (3) organization, the Center for Tech and Civic Life, for the Acceptance of a COVID-19 Response Grant.

Bill No. _____ : An Ordinance to Amend Ordinance No. 20-45, as Amended, the Operating Budget for the County of Hawai'i for the Fiscal Year Ending June 30, 2021.

Pursuant to Section 2(g) of Rule 4 of the Rules of Procedure of the Council of the County of Hawai'i, this written request is submitted with my approval that the above-referenced matter be waived from the Committee on Finance to the full Council for immediate action. In reviewing this matter, timely approval is crucial. It is therefore advantageous that approval is granted and the matter be placed onto the next Council agenda for review. However, in the event this request is denied, for whatever reason, I understand the matter shall be referred to the Committee on Finance for placement on its future agenda.

Sincerely,

Maile David, Chairperson
Committee on Finance

Approved/Date/Waive to Council:

Disapproved/Date/Refer to FC:

Aaron S.Y. Chung, Council Chair
Hawai'i County Council

Aaron S.Y. Chung, Council Chair
Hawai'i County Council

Brown, Aaron

From: Iyo, Brittany
Sent: Monday, October 19, 2020 9:23 AM
To: Brown, Aaron
Subject: RE: Res. 257-19 and Bill 93
Attachments: BIL 000 Draft 01 2018-2020 - CTCL COVID-19 Response Grant.docx

Aaron,

Here's the bill doc.

Britt

Brittany Iyo

Private Secretary to the County Clerk
25 Aupuni Street, Rm 1402 | Hilo, Hawaii 96720
PH (808) 961-8255 | Direct (808) 961-8532
FAX (808) 961-8912

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From: Brown, Aaron <Aaron.Brown@hawaiicounty.gov>
Sent: Monday, October 19, 2020 8:34 AM
To: Iyo, Brittany <Brittany.Iyo@hawaiicounty.gov>
Subject: FW: Res. 257-19 and Bill 93

Good morning!

Hope the weekend treated you well.

I called Wendi about getting my lasterfiche back on, but had to leave a message.

Donna got us the word docs in the meantime.

I'll catch up with you shortly.

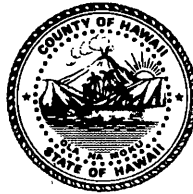
ab

From: Eckersley, Donna <Donna.Eckersley@hawaiicounty.gov>
Sent: Monday, October 19, 2020 8:30 AM
To: Brown, Aaron <Aaron.Brown@hawaiicounty.gov>
Subject: Res. 257-19 and Bill 93

Here ya go! 😊

Donna 🌸

COUNTY OF HAWAI'I



STATE OF HAWAI'I

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE TO AMEND ORDINANCE NO. 20-45, AS AMENDED, THE OPERATING BUDGET FOR THE COUNTY OF HAWAI'I FOR THE FISCAL YEAR ENDING JUNE 30, 2021.

BE IT ORDAINED BY THE COUNCIL OF THE COUNTY OF HAWAI'I:

SECTION 1. Ordinance No. 20-45, as amended, is hereby further amended by increasing revenues in the following amount(s) to the fund(s) as set forth in Section 2.

<u>Account No.</u>	<u>Source</u>	<u>Fund</u>	<u>Amount</u>
010.3607.25	CTCL COVID-19 Response Grant	General	\$ 177,193.75
		Total	<u>\$ 177,193.75</u>

SECTION 2. The foregoing amount(s) as specified in Section 1 hereof is/are hereby appropriated to the following fund(s) and expenditure account(s) as set forth herein below:

<u>Account No.</u>	<u>Function and Activity</u>	<u>Fund</u>	<u>Amount</u>
010.101.5101.33	CTCL COVID-19 Response Grant	General	\$ 177,193.75
		Total	<u>\$ 177,193.75</u>

SECTION 3. This ordinance shall take effect upon its approval.

INTRODUCED BY:

COUNCIL MEMBER, COUNTY OF HAWAI'I

_____, Hawai'i
Date of Introduction:
Date of 1st Reading:
Date of 2nd Reading:
Effective Date:

Brown, Aaron

From: Iyo, Brittany
Sent: Friday, October 16, 2020 2:12 PM
To: Brown, Aaron
Subject: RE: Elections Grant - Center for Tech and Civic Life
Attachments: 2020-1016 Center For Tech and Civic Life Grant - County of Hawaii Office of the County Clerk Elections Division.pdf

Here's the signed doc.

Brittany Iyo

Private Secretary to the County Clerk
25 Aupuni Street, Rm 1402 | Hilo, Hawaii 96720
PH (808) 961-8255 | Direct (808) 961-8532
FAX (808) 961-8912

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From: Brown, Aaron <Aaron.Brown@hawaiicounty.gov>
Sent: Friday, October 16, 2020 1:54 PM
To: Sako, Deanna <Deanna.Sako@hawaiicounty.gov>
Cc: Schoen, Renee <Renee.Schoen@hawaiicounty.gov>; Iyo, Brittany <Brittany.Iyo@hawaiicounty.gov>; Carvalho, Emarie <Emarie.Carvalho@hawaiicounty.gov>
Subject: Elections Grant - Center for Tech and Civic Life

Hi Deanna,

This is the organization that has awarded us the Elections Grant in the total amount of \$177,193.75.

It was a very quick turnaround as I only turned in our application on Wednesday, Oct. 14, 2020.

We were made aware of this opportunity by the County Clerk for the City and County of Honolulu (they were awarded \$1,000,000), and from the research I've done, as well as our in house IT department, it appears that this organization and grant is legitimate.

The Organization that is administering the Elections Grants:
<https://www.techandcivicliflife.org/>

Grant info:
<https://www.techandcivicliflife.org/our-work/election-officials/grants/>

Thank you for the help and support. I will continue the process receiving the funds and work with Chris, for the proper account info.

Mahalo,
ab



CENTER FOR
TECH AND
CIVIC LIFE

October 15, 2020

Hawaii County, Hawaii

County Clerk

25 Aupuni St., Suite 1402

Hilo, HI 96720

Dear Jon Henricks,

I am pleased to inform you that based on and in reliance upon the information and materials provided by Hawaii County, the Center for Tech and Civic Life ("CTCL"), a nonprofit organization tax-exempt under Internal Revenue Code ("IRC") section 501(c)(3), has decided to award a grant to support the work of Hawaii County ("Grantee").

The following is a description of the grant:

AMOUNT OF GRANT: \$177,193.75 USD

PURPOSE: The grant funds must be used exclusively for the public purpose of planning and operationalizing safe and secure election administration in Hawaii County in 2020 ("Purpose").

Before CTCL transmits these funds to Grantee, CTCL requires that Grantee review and sign this agreement ("Grant Agreement") and agree to use the grant funds in compliance with the Grant Agreement and with United States tax laws and the laws and regulations of your state and jurisdiction ("Applicable Laws"). Specifically, by signing this letter Grantee certifies and agrees to the following:

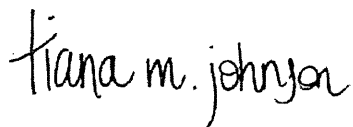
1. Grantee is a local government unit or political subdivision within the meaning of IRC section 170(c)(1).
2. This grant shall be used only for the Purpose described above, and for no other purposes.

3. Grantee has indicated that the amount of the grant shall be expended on the following specific election administration needs: Ballot drop boxes, Personal protective equipment (PPE) for staff, poll workers, or voters, Temporary staffing, Vote-by-mail/Absentee voting equipment or supplies, and Election administration equipment. Grantee may allocate grant funds among those needs, or to other public purposes listed in the grant application, without further notice to or permission of CTCL.
4. Grantee shall not use any part of this grant to make a grant to another organization, except in the case where the organization is a local government unit or political subdivision within the meaning of IRC section 170(c)(1) or a nonprofit organization tax-exempt under IRC section 501(c)(3), and the subgrant is intended to accomplish the Purpose of this grant. Grantee shall take reasonable steps to ensure that any such subgrant is used in a manner consistent with the terms and conditions of this Grant Agreement, including requiring that subgrantee agrees in writing to comply with the terms and conditions of this Grant Agreement.
5. The grant project period of June 15, 2020 through December 31, 2020 represents the dates between which covered costs may be applied to the grant. The Grantee shall expend the amount of this grant for the Purpose by December 31, 2020.
6. Grantee is authorized to receive this grant from CTCL and certifies that (a) the receipt of these grant funds does not violate any Applicable Laws, and (b) Grantee has taken all required, reasonable and necessary steps to receive, accept and expend the grant in accordance with the Purpose and Applicable Law.
7. The Grantee shall produce a brief report explaining and documenting how grant funds have been expended in support of the activities described in paragraph 3. This report shall be sent to CTCL no later than January 31, 2021 in a format approved by CTCL and shall include with the report a signed certification by Grantee that it has complied with all terms and conditions of this Grant Agreement.
8. This grant may not supplant previously appropriated funds. The Grantee shall not reduce the budget of the County Clerk ("the Election Department") or fail to appropriate or provide previously budgeted funds to the Election Department for the term of this grant. Any amount supplanted, reduced or not provided in contravention of this paragraph shall be repaid to CTCL up to the total amount of this grant.
9. CTCL may discontinue, modify, withhold part of, or ask for the return all or part of the grant funds if it determines, in its sole judgment, that (a) any of the above terms and conditions of this grant have not been met, or (b) CTCL is required to do so to comply with applicable laws or regulations.
10. The grant project period of June 15, 2020 through December 31, 2020 represents the dates between which covered costs for the Purpose may be applied to the grant.

Your acceptance of and agreement to these terms and conditions and this Grant Agreement is indicated by your signature below on behalf of Grantee. Please have an authorized representative of Grantee sign below, and return a scanned copy of this letter to us by email at grants@techandcivicliflife.org.

On behalf of CTCL, I extend my best wishes in your work.

Sincerely,



Tiana Epps Johnson

Executive Director

Center for Tech and Civic Life



CENTER FOR TECH & CIVIC LIFE
233 N. MICHIGAN AVE., SUITE 1800
CHICAGO, IL 60601

HELLO@TECHANDCIVICLIFE.ORG

GRANTEE

By: 

Title: County Clerk

Date: October 16, 2020