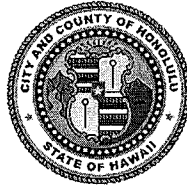


OFFICE OF THE MAYOR
CITY AND COUNTY OF HONOLULU

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'22JAN31 PM 4:04 CITY CLERK

RICK BLANGIARDI
MAYOR



MICHAEL D. FORMBY,
MANAGING DIRECTOR

KRISHNA F. JAYARAM
DEPUTY MANAGING DIRECTOR

January 28, 2022

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Waters and Councilmembers:

Pursuant to Resolution 21-88, requesting the administration to provide the Council with monthly line-item reports of the City's expenditures and disbursements of Coronavirus Aid, Relief and Economic Security ("CARES") Act Coronavirus Relief Fund and American Rescue Plan Act ("ARPA"), Federal Relief Funding, please see attached:

- 1) Monthly Line-Item Reports for CARES Act Coronavirus Relief Funds
- 2) Approved ARPA, Federal Relief Fund Requests

Should you have any questions, please feel free to contact Executive Assistant Andrew Malahoff via email at amalahoff@honolulu.gov or by phone at 768-4068, or Special Assistant Chamara Silva via email at chamara.silva@honolulu.gov or by phone at 768-4069.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael D. Formby", with a long horizontal line extending to the right.

Michael D. Formby
Managing Director

Attachments

CORONAVIRUS RELIEF FUND EXPENDITURE DETAIL

Period: 12/22/21-1/21/22

Record Date	Vendor Name	Expenditure Amount	Description	Department
12/23/21	RECLASSIFICATION	\$18,227.53	Req. #2021-120: reclass to CARES Act 390-DEM-3264 for MVLDP-DL OT (10.02.21-10.31.21)	CV Relief for Customer Services
12/23/21	RECLASSIFICATION	\$446.71	Req. #2021-120: Reimb for CSD CARES fringe exp 07/01-10/01/21 (Workers' Comp)	CV Relief for Customer Services
12/23/21	RECLASSIFICATION	\$78.00	Req. #2021-120: Reimb for CSD CARES fringe exp 07/02-10/01/21 (Unemployment Comp.)	CV Relief for Customer Services
12/23/21	RECLASSIFICATION	\$1,394.41	Req. #2021-120: Reimb for CSD CARES fringe exp 10/02-10/31/21 (FICA)	CV Relief for Customer Services
12/23/21	RECLASSIFICATION	\$25.52	Req. #2021-120: Reimb for CSD CARES fringe exp 10/02-10/31/21 (Unemployment Comp.)	CV Relief for Customer Services
12/23/21	RECLASSIFICATION	\$597.86	Req. #2021-120: Reimb for CSD CARES fringe exp 10/02-10/31/21 (Workers' Comp)	CV Relief for Customer Services
12/27/21	HAWAIIAN ICE COMPANY	\$160.80	COVID-19 CRF EP2021-115, 390 DEM 3278, I	CV Relief for Fire
12/27/21	PAYROLL	\$33,289.85	*Payroll and Overtime related to assist MVR, DL branch with backlog casued by COVID-19	CV Relief for Customer Services
12/27/21	PAYROLL	\$3,444.85	*Payroll and Overtime related to City's Contact Tracers	CV Relief for Emergency Services
12/27/21	PAYROLL	\$45,573.04	*Payroll for OER, HOU, MOCA	CV Relief for Office of the Mayor
12/28/21	RESCUE SAFETY PACIFIC, INC.	\$6,815.00	EP #2021-168, Gloves Small	CV Relief for Emergency Services
12/28/21	RESCUE SAFETY PACIFIC, INC.	\$5,405.00	EP #2021-168 Gloves XXL	CV Relief for Emergency Services
12/29/21	Aloha United Way, Inc.	\$180,505.04	Aloha United Way COVID-19 Hardship Relief for Individuals - EP P-89 No. 881	CV Relief for Community Services
12/29/21	GRANTCARE, INC	\$130,000.00	BFS-P-89 2021-111 CARES Grant Care	CV Relief for Office of the Mayor
1/4/22	HAWAIIAN ICE COMPANY	\$48.24	COVID-19 CRF EP2021-115, 390 DEM 3278, I	CV Relief for Fire
1/10/22	HAWAIIAN TELCOM, INC.	\$149,166.67	Call Center-dl, state id, inquiriesP89 #2021-138	CV Relief for Customer Services
1/11/22	PAYROLL	\$29,330.57	*Payroll and Overtime related to assist MVR, DL branch with backlog casued by COVID-19	CV Relief for Customer Services
1/11/22	PAYROLL	\$9,629.32	*Payroll and Overtime related to City's Contact Tracers	CV Relief for Emergency Services
1/11/22	PAYROLL	\$44,941.08	*Payroll for OER, HOU, MOCA	CV Relief for Office of the Mayor
1/12/22	CREDIT	\$(42,477.81)	PO-MAY-2200001 VENDOR REFUND-CDW Government LLC Check#0000262159 1/6/2022	CV Relief for Office of the Mayor
1/12/22	Hawaii Foodbank, Inc.	\$204,712.89	Purchase and distribution of local food P89 2021-143	CV Relief for Office of the Mayor
1/12/22	UNIVERSITY OF HAWAII	\$516,921.15	Short Term Workforce Training P-89 Req. #2021-182	CV Relief for Office of the Mayor
1/13/22	HAWAIIAN ELECTRIC COMPANY, INC.	\$2,637.05	Electricity- Mtr# 682821; Acc# 201017078431; 98130 Lipoa Pl.	CV Relief for Land Management
1/13/22	Lowney Architects, Inc.	\$60,840.81	E.P. Request #2021-126 - FMB Secured Lobby - Design Services	CV Relief for Design and Construction

CORONAVIRUS RELIEF FUND EXPENDITURE DETAIL

Period: 12/22/21-1/21/22

Record Date	Vendor Name	Expenditure Amount	Description	Department
1/13/22	RECLASSIFICATION	\$25,172.97	Req. #2021-120: reclass to CARES Act 390-DEM-3264 for MVLP-DL OT (11.01.21-11.30.21)	CV Relief for Customer Services
1/18/22	RECLASSIFICATION	\$677.26	Req. #2021-162: reclass to CARES Act 390-DEM-3270 for EPS OT (12.01.21-12.30.21)	CV Relief for Human Resources
1/19/22	RECLASSIFICATION	\$1,453.74	P89 2021-124 DEM CARES to HFD (Testing Goods and Services) 12/1/21 - 12/30/21	CV Relief for Fire
1/20/22	RECLASSIFICATION	\$13,908.62	Req. #2021-108: reclass to CARES Act 390-DEM-3264 for OT (DEC2021)	CV Relief for Customer Services
1/21/22	RECLASSIFICATION	\$(20.06)	Charmaine Batoon - Cancel 10/29/21 and 11/15/21 paycheck	CV Relief for Office of the Mayor
	Sum:	\$1,442,906.11		

Fiscal Recovery Fund Procurement Request: Summary Reports

Approved as of January 26, 2022

Department	FRF Expend Category	FRF Expend Subcategory	Recovery Plan Category	Recovery Plan Subcategory	Expenditure Description	Approved Amount	Months	Days	Reporting Name
MDO	Public Health	Other COVID-19 Public Health Expenses	Provide community support and address economic impacts	Public health and COVID-19 response (EC 1)	To provide additional Iso/Q capacity and services at West Loch Modular in order to meet the demand and limit the spread of COVID-19 including, but not limited to, the Omicron variant, by providing facilities and services for people who have been diagnosed with COVID-19 and require medically-indicated Iso/Q.	1,300,000.00	3		Operational Costs for Isolation/Quarantine (Iso/Q) Facility at West Loch Modular
DPP	Revenue Replacement	Provision of Government Services	Modernize City operations	Operating budget and personnel (EC 2, 6)	For the DPP Executive Assistant who will work at the general direction of the DPP Director and Deputy Director to execute administrative support and coordinate requirements of special projects including streamlining, modernization, and reengineering of department policies, procedures, and processes to provide necessary government services to general public.	305,175.00	23		DPP Executive Assistant
OER	Revenue Replacement	Provision of Government Services	Modernize City operations	Operating budget and personnel (EC 2, 6)	Salary for hiring of an employee to fill the Regenerative Tourism Program Manager in the Office of Economic Revitalization.	125,799.00	12		Regenerative Tourism Program Manager
OER	Revenue Replacement	Provision of Government Services	Modernize City operations	Operating budget and personnel (EC 2, 6)	Salary for hiring of employee to fill the Innovation and Technology Program Director position in the Office of Economic Revitalization.	116,307.00	12		Innovation and Technology Program Director
OER	Revenue Replacement	Provision of Government Services	Modernize City operations	Operating budget and personnel (EC 2, 6)	Salary for hiring of an employee to fill the Rental and Utility Relief Program Director position in the Office of Economic Revitalization.	147,164.00	12		Rental and Utility Relief Program Director
DPP	Revenue Replacement	Provision of Government Services	Modernize City operations	Operating budget and personnel (EC 2, 6)	Personal Service Contracts for DPP's Chief Innovation Strategist and Personal Secretary 1 would work at the direction of the DPP Director to help with the implementation and institutionalization of DPP's computer processing system to exponentially improve the provision of services to developers, contractors and the general public.	361,576.00	12		DPP Chief Innovation Office
MOCA	Revenue Replacement	Provision of Government Services	Modernize City operations	Operating budget and personnel (EC 2, 6)	One temporary Media Services Technician contract position to act as a backup on call Mission Memorial Auditorium (MMA) events manager from 1/16/2022-12/31/2022.	11,000.00	11	16	Mission Memorial Auditorium Manager Media Services Tech II
MDO	Public Health	Other COVID-19 Public Health Expenses	Provide community support and address economic impacts	Public health and COVID-19 response (EC 1)	Utilizing the Honolulu Emergency Services CBRNE truck to provide COVID-19 Booster shots island wide for residents in the City and County of Honolulu.	115,200.00		60	Mobile Vaccine Booster Clinic
DIT	Revenue Replacement	Provision of Government Services	Modernize City operations	City systems improvements (EC 6, 7)	Retain contract hire (PIT DPSA IV) who is a retired Division Chief assigned to be the project manager for the replacement of the EDACS Emergency Radio System with the new P25 radio system.	80,000.00	18		DIT - Contract Hire (Radio System Project Manager)
DIT	Revenue Replacement	Provision of Government Services	Modernize City operations	City systems improvements (EC 6, 7)	Development and migration to a cloud-based Enterprise Resource System allowing for increased transparency and operational efficiency across City platforms including building permitting, city budgeting, grant processing and management, and other City functions	1,524,000.00	N/A	N/A	DIT-ERP Servers 4.x Prod and Non-Prod
DIT	Revenue Replacement	Provision of Government Services	Modernize City operations	City systems improvements (EC 6, 7)	Increase staffing to be able to better support the City's information technology requests which currently range from City-wide network infrastructure, WiFi accessibility, security cameras, emergency E911 telephone and radio communication support, online	388,008.00	6		DIT - Funding of Vacant Positions (FY22)
MDO	Public Health	COVID-19 Testing	Provide community support and address economic impacts	Public health and COVID-19 response (EC 1)	To purchase additional Test kits to increase testing operations and replenish quickly depleting allotment. Procure 100,000 antigen test kits and 10,000 PCR Test Kits. The purchase price for the kits also includes the manpower to collect and process samples at designated testing locations.	5,000,000.00	N/A	N/A	Procurement of Additional Test Kits
BFS	Revenue Replacement	Provision of Government Services	Modernize City operations	Operating budget and personnel (EC 2, 6)	New BFS Grants Administration Unit	607,623.00	17		Grants Administration Unit
BFS	Revenue Replacement	Provision of Government Services	Modernize City operations	Operating budget and personnel (EC 2, 6)	6 Months of O.T. for PUR Services for FRF	80,000.00	6	-	O.T. for PUR services for FRF

Fiscal Recovery Fund Procurement Request: Summary Reports

Approved as of January 26, 2022

Department	FRF Expend Category	FRF Expend Subcategory	Recovery Plan Category	Recovery Plan Subcategory	Expenditure Description	Approved Amount	Months	Days	Reporting Name
DPR	Revenue Replacement	Provision of Government Services	Modernize City operations	Operating budget and personnel (EC 2, 6)	Request for Hanauma Bay Staffing	663,218.48	12		Request for Hanauma Bay Staffing
DPR	Revenue Replacement	Provision of Government Services	Modernize City operations	Operating budget and personnel (EC 2, 6)	DPR Request for Groundskeepers	466,049.28	12		DPR Groundskeepers
ESD	Public Health	COVID-19 Contact Tracing	Provide community support and address economic impacts	Public health and COVID-19 response (EC 1)	Hire two (2) additional personnel to assist the City's internal contact tracing program to prevent the spread of COVID-19 to other employees.	89,724.53	5	14	City Contact Tracers
MDO	Public Health	Other COVID-19 Public Health Expenses	Provide community support and address economic impacts	Public health and COVID-19 response (EC 1)	Contract Services to Operate Isolation/Quarantine (Iso/Q) Facility at Harbor Arms, Pearl City	1,248,193.00	3	-	Iso/Q Wrap services
HPD	Public Health	Other COVID-19 Public Health Expenses	Provide community support and address economic impacts	Public health and COVID-19 response (EC 1)	Security for Mortuary Trailers at Medical Examiner's Facility at 835 Iwilei Road, Honolulu, Hawaii 96817	248,586.00	N/A	N/A	Security Services
HPD	Revenue Replacement	Provision of Government Services	Provide community support and address economic impacts	Public health and COVID-19 response (EC 1)	The Task Force helps unsheltered individuals in the Chinatown community to receive assistance regarding shelter, free vaccinations, and COVID-19-related services from community outreach programs. The task force will consist of the enforcement team, outreach team, and medical/psychiatric services.	1,389,257.00	-	91	Chinatown COVID-19 Prevention Task Force
MDO	Revenue Replacement	Provision of Government Services	Modernize City operations	Operating budget and personnel (EC 2, 6)	Funding for an Information Specialist III to manage communications in the Office of Economic Revitalization (OER) to provide messaging, education, and outreach to the public about COVID-19 by increasing awareness and providing the public clear messaging on the City's rules and programs related to COVID-19	148,000.00	12	-	OER Information Specialist III
MDO	Revenue Replacement	Provision of Government Services	Modernize City operations	Operating budget and personnel (EC 2, 6)	Funding for one Planner V to serve as a program manager in the Office of Economic Revitalization (OER) to develop and oversee financial programs created or led by OER.	142,000.00	12	-	OER Planner V
MDO	Revenue Replacement	Provision of Government Services	Modernize City operations	Operating budget and personnel (EC 2, 6)	Funding for a liaison to the Pacific Islander Community in the Office of Economic Revitalization (OER) to provide education and assist with outreach to groups most impacted by COVID-19	142,000.00	12	-	OER Pacific Islander Liaison
MDO	Revenue Replacement	Provision of Government Services	Modernize City operations	Operating budget and personnel (EC 2, 6)	Funding for two Planner V positions within the Office of Housing. Funding will be utilized for the coordination, analysis, and strategic implementation of policies and programs. The office focuses on addressing housing insecurity and determining services to assist those experiencing homelessness.	285,000.00	12	-	ARPA Housing and Homelessness Coordinators
MDO	Revenue Replacement	Provision of Government Services	Modernize City operations	Operating budget and personnel (EC 2, 6)	Positions are needed to staff City's COVID-19 call center to answer calls and emails from the public to educate them on regulations and best practices to prevent the spread of the disease. The call center also responds to inquiries such as drive-through COVID-19 testing to its residents, partnerships with non-profit organizations to distribute food boxes to the residents, and	523,000.00	12	-	OER Call Center Staff
MDO	Revenue Replacement	Provision of Government Services	Modernize City operations	Operating budget and personnel (EC 2, 6)	Funding for an Executive Director for the Office of Economic Revitalization (OER) to lead staff and oversee operations and projects under OER that will help to promote an equitable recovery from the COVID-19 pandemic.	257,000.00	12	-	OER Executive Director
MDO	Revenue Replacement	Provision of Government Services	Invest in critical island infrastructure	Water (EC 5, 6)	Supplementary funding for funding for a Chief of Strategic Communications position within the office of the Mayor to develop and implement community engagement program related to the Ala Wai Flood Control project.	50,000.00	12	25	Chief of Strategic Communications- Ala Wai Flood Control
MDO	Revenue Replacement	Provision of Government Services	Modernize City operations	Operating budget and personnel (EC 2, 6)	Salary funding for a Chief of Strategic Communications position within the office of the Mayor to support various establish, manage and direct the implementation of an effective strategic communication plans relating to City services / projects.	100,000.00	12	25	Chief of Strategic Communications - City services/projects

Fiscal Recovery Fund Procurement Request: Summary Reports

Approved as of January 26, 2022

Department	FRF Expend Category	FRF Expend Subcategory	Recovery Plan Category	Recovery Plan Subcategory	Expenditure Description	Approved Amount	Months	Days	Reporting Name
BFS	Revenue Replacement	Provision of Government Services	Modernize City operations	Operating budget and personnel (EC 2, 6)	10 Procurement and Specifications Specialists I-V personal service contracts to address the increasing number of procurements and address backlog due to additional federal funding related to COVID-19.	535,449.13	11	29	Purchasing Staff
BFS	Revenue Replacement	Provision of Government Services	Modernize City operations	Operating budget and personnel (EC 2, 6)	Six (6) months salary to fill the Chief of Treasury position, EM8, to start January 1, 2022 and end June 30, 2022.	75,000.00	5	29	Chief of Treasury
BFS	Revenue Replacement	Provision of Government Services	Modernize City operations	Operating budget and personnel (EC 2, 6)	A new TAT section under the Treasury Division of the Budget and Fiscal Services Department will need to be created for this important functional responsibility to administer and collect the TAT along with a full service vendor software solution.	375,000.00	7	-	TAT Section
DIT	Revenue Replacement	Provision of Government Services	Modernize City operations	City systems improvements (EC 6, 7)	To cover budget shortfalls in DIT's FY22 Operating Budget caused by the 10% reduction in FY21 and carried through to the FY22 budget.	64,367.33	12	-	Telephone and Software Maintenance
DIT	Revenue Replacement	Provision of Government Services	Modernize City operations	City systems improvements (EC 6, 7)	Enterprise Resource Planning (ERP) software Advantage 4.x servers and ERP Annual Maintenance Shortage.	1,524,000.00	38	-	ERP Server Upgrade
DDC	Revenue Replacement	Provision of Government Services	Provide community support and address economic impacts	Services for the at-risk and homeless (EC 1)	Request for \$150,000 to do a land assessment of a parcel of state-owned land. The parcel of land is TMK 110060030000, a 1.35 acre parcel. (see attachment. Expenditure will be incurred by December 31, 2024 and expended by December 31, 2026.	150,000.00	9	-	Affordable Housing
ESD	Public Health	COVID-19 Contact Tracing	Provide community support and address economic impacts	Public health and COVID-19 response (EC 1)	Extend of current contact tracing staff contracts from 01/01/2022 - 12/31/2022. 1 Physician (SR-31) and 8 Contact Tracers (SR-22).	374,520.80	6	-	Contact Tracers
DDC	Revenue Replacement	Provision of Government Services	Provide community support and address economic impacts	Services for the at-risk and homeless (EC 1)	Request \$150,000 to conduct a land assessment of two parcels of state-owned land. The parcels of land are TMK (1) 4-1-008:008 and TMK (1) 4-1-013:031 in Waimanalo. (see attached). Expenditure will be incurred by December 31, 2024 and expended by Dec 31.	150,000.00	9	-	Affordable Housing
MDO	Revenue Replacement	Provision of Government Services	Modernize City operations	Operating budget and personnel (EC 2, 6)	One full time 1 year contract position for an Executive Assistant I EM07 to serve as the ARPA Strategic Initiatives Lead.	243,000.00	12	-	ARPA Funding Team
MDO	Revenue Replacement	Provision of Government Services	Modernize City operations	Operating budget and personnel (EC 2, 6)	One full time Federal Funding Compliance Advisor to start as early as 10/11/2021 and ending by 12/31/2022.	83,400.00	12	-	ARPA Compliance Team
ESD	Revenue Replacement	Provision of Government Services	Provide community support and address economic impacts	Services for the at-risk and homeless (EC 1)	Lease a warehouse for vehicle & supply storage, and response and operate a secondary CORE location.	1,600,000.00	48	-	CORE-Secondary CORE Location
ESD	Revenue Replacement	Provision of Government Services	Provide community support and address economic impacts	Services for the at-risk and homeless (EC 1)	(5) Lifepak 15, (10) Lifepak 1000 and accessories along with medical supplies for CORE	242,210.60	48	-	CORE-Lifepak
ESD	Revenue Replacement	Provision of Government Services	Provide community support and address economic impacts	Services for the at-risk and homeless (EC 1)	Contract program/vendor to assist CORE in providing accommodations for those recovering from COVID-19 and in need of other rehabilitation services.	240,000.00	48	-	CORE-Post-medical services
DCS	Public Health	Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)	Provide community support and address economic impacts	Services for the at-risk and homeless (EC 1)	Contract to provide services for the intake, phone call or in person check in, and a discharge phone call with households who are put in isolation or quarantined due to COVID. Services shall also include the weekly delivery of food, personal and household goods.	1,000,000.00	4	-	Isolation Quarantine
DCS	Public Health	Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)	Provide community support and address economic impacts	Services for the at-risk and homeless (EC 1)	Contract to procure groceries, hot meals and household essentials to households in isolation or quarantine due to COVID that have been initiated by the St. Francis Healthcare Call Center.	1,000,000.00	4	-	Isolation Quarantine
ESD	Revenue Replacement	Provision of Government Services	Provide community support and address economic impacts	Services for the at-risk and homeless (EC 1)	Four (4) Type II Ambulance and Three (3) Sport Utility Vehicles stocked with medical supplies	925,000.00	48	-	CORE-Medical Vehicles

Fiscal Recovery Fund Procurement Request: Summary Reports

Approved as of January 26, 2022

Department	FRF Expend Category	FRF Expend Subcategory	Recovery Plan Category	Recovery Plan Subcategory	Expenditure Description	Approved Amount	Months	Days	Reporting Name
ESD	Revenue Replacement	Provision of Government Services	Provide community support and address economic impacts	Services for the at-risk and homeless (EC 1)	Hire 15 Community Health Workers: (4) Community Service Worker, (6) Community Service Specialist I/II, (4) Community Service Specialist IV, (1) Community Service Specialist V.	831,229.91	8	-	CORE-Community Health Workers
ESD	Revenue Replacement	Provision of Government Services	Provide community support and address economic impacts	Services for the at-risk and homeless (EC 1)	Hire 12 Emergency Medical Technician (EMT) I/II to assist with CORE.	727,708.15	8	-	CORE-Emergency Medical Technicians
ESD	Revenue Replacement	Provision of Government Services	Provide community support and address economic impacts	Services for the at-risk and homeless (EC 1)	Hire 6 Nurse Practitioner (NP)/Physician Assistants (PA) and 1 Medical Assessment Specialist I	693,968.34	8	-	CORE-Nurse Practitioners
ESD	Revenue Replacement	Provision of Government Services	Provide community support and address economic impacts	Public health and COVID-19 response (EC 1)	Hire 25 Water Safety Officer (WSO) I, for remainder of FY22.	1,286,216.69	7	-	Ocean Safety Staff
ESD	Revenue Replacement	Provision of Government Services	Provide community support and address economic impacts	Services for the at-risk and homeless (EC 1)	Annual lease to relocate Health Services over the 4 year period of ARPA funding	1,200,000.00	48	-	CORE-Health Services Lease
MDO	Public Health	COVID-19 Testing	Provide community support and address economic impacts	Public health and COVID-19 response (EC 1)	Procurement Of Additional Test Kits	10,024,040.00	12	-	Procurement Of Additional Test Kits